

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**AGENCY:** District of Columbia Public Schools  
**OFFICE:** Miner Elementary School  
**CONTRACTOR:** The Fishing School  
**CAPTION:** After School Program  
**REQUISITION NO:** RK145829

**FINDINGS**

1. **Authorization:**  
Section 305, D.C. Code 2-305 Procurement Practices Act and 27 DCMR, Section 1701.1.
  
2. **Minimum Need:**  
The District of Columbia Public School (DCPS) Miner Elementary School has a need for a contractor to provide after school program for students that are having difficulty on subjects such as reading and math could help increase proficiency in those areas.

This program that can offer our students access to tutors and mentors who can work with them individually and in small groups providing academic support (homework), social skills, and safety and supervision. Also provide the ability and flexibility to be create, making sure activities are fun and engaging.

**Estimated Fair and Reasonable Cost:**

The estimated fair and reasonable price is \$17,958.00.

4. **Facts Which Justify a Sole Source Procurement:**

The Fishing School prepares elementary and middle school youth for success in high school and life by improving their academic performance and life skills, and by engaging them and their parents in intensive, multi-year, research-based programs and activities. During the 2019-2020 school year. The Fishing School will provide academic, enrichment, life skills, and parent engagement programming to up to 120 Miner Elementary School students and their parents. The Fishing School will provide these services Monday - Friday from 2:00pm-6:00pm through highly trained and wetted lead instructors. From 2:00pm-3:15pm, site managers and instructors meet with classroom teachers and observe lessons to ensure academic continuity, as well as prepare for programming. From 3:15pm-6:00pm, instructors work directly with students and parents.

From Date of Award-June 19, 2020: a portion of personnel costs of up to 8 instructors, 1 site manager, 1 program manager, 1 director of programs, 1 operations assistant, and 1 operation manager; supplies for implementation of academic, life skills, enrichment, parent engagement, and professional development/training activities; and professional development/training consultants, background checks, safety screening and certifications of staff.

5. **Certification by Program Office:**

I hereby certify that the above findings and the market survey are correct.

Charlene Stapleton

6. **Certification by Contract Specialist:**

I hereby certify that the above findings are correct to the best of my knowledge and the anticipated prices to DCPS are fair and reasonable.

5/5/2020  
Date

Grace Brewer  
Contract Specialist

**DETERMINATION**

Based on the findings, in accordance with Section 305, D.C Code 2-303.5, Procurement Practices Act, and 27 DCMR Section 1701.1, it is hereby determined that the above facts justify the use of Sole Source procurement procedures. It is further determined that the anticipated costs are fair and reasonable and it is in the best interest of the District Government to award this procurement to the Fishing School.

\_\_\_\_\_  
Date

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Contracting Officer