



COMMUNITY SERVICE PROJECT AND HOURS FORM

Student Information (Print or Type)

Name: _____ ID# _____

Organization Information (Print or Type)

Name of Organization _____ TAX ID# _____

Street Address: _____ Phone# _____

Supervisor's Name: _____ Email: _____

Student Agreement: DCPS only guarantees community service activities when they are pre-approved by the school-based community service coordinator and/or central office community service coordinator. Getting your community service project pre-approved provides an additional layer of protection for DCPS students and helps us to prevent any ethical and/or safety concerns. Any community service hours submitted without pre-approval are subject to denial, as they may not meet the standard set by DCPS.

Brief Description of Activities & Tasks:

Pre-Approved by: School CS-Coordinator Central Office CS-Coordinator Not Pre-Approved but verified after submission Denied

(Print Name & Title) _____

Signature: _____ Date _____

DATE	Time In	Time Out	# of Hours	Brief Description od daily tasks (if different from above)

- I certify that these hours have been completed according to the requirements for DCPS Community Service Hours

Name of Site Supervisor

Title

Signature (required)

Think about your Community Service activity and review the DCPS Best Practice Standards and respond to the following questions in a written paragraph below or attach a separate form with reflections and signature.

- What did you do?
- What community need did this meet?
- How did this experience develop your connection and sense of responsibility to the community?
- How did the experience improve your knowledge and skills as a community advocate and/or leader?

Student Signature & Date