



## Tuition Payment Exclusion

### Introduction

Families that do not reside in the District of Columbia must submit a My School DC lottery application for their child to gain admission to a District of Columbia Public School. Enrollment of non-District resident students into DCPS, though rare, is permitted only when there is a seat available because there are no qualified District residents seeking admittance. Additionally, non-District resident families are required by law to pay tuition in order to attend a public school in the District of Columbia.<sup>1</sup>

### Tuition Payment Procedures

The District of Columbia Office of the State Superintendent of Education (OSSE) oversees the non-District resident tuition payment process. Tuition cost is based on the annual Uniform Per Student Funding Formula (UPSFF) cost for a student in a given grade level. Additional costs may be incurred based on a student's educational needs. No discount, waiver or scholarships are available for non-District resident tuition.

### Tuition Payment Default and Exclusion

If a tuition-paying family is in default on payment according to their tuition payment agreement with OSSE, the family will be notified by OSSE about their default status. Notification of default status will occur after 30 days in default and again after 60 days in default. Once payment is 90 days in default, OSSE sends the family [and DCPS] a final notification of default. OSSE then directs DCPS to immediately exclude the student from attending DCPS. DCPS will notify the family of exclusion via email and First-Class U.S. Mail.

A family cannot appeal a tuition payment default exclusion from DCPS. Once the family is no longer in default on their tuition payment agreement with OSSE, the family is eligible to reapply for admission to a DCPS school. The family is not eligible to enroll in a DCPS school until the beginning of the next school semester.

If a family feels they have been wrongly excluded for being in default on their tuition payment agreement, they may contact OSSE at [OSSE.Enrollmentaudit@dc.gov](mailto:OSSE.Enrollmentaudit@dc.gov) or (202) 727-6436. Questions about this guidance shall be directed to [enroll@dc.gov](mailto:enroll@dc.gov).

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<sup>1</sup> 5-A DCMR § 5013.1; § 5007.1