

DETERMINATION AND FINDINGS FOR SOLE SOURCE

AGENCY: District of Columbia Public Schools, OFPG
CAPTION: Evaluation Services for Title I Program
PROPOSED CONTRACTOR: Westat
REQUISITION NO.: RK133618

FINDINGS

1. **Authorization:**

D.C. Code 2-354 and 27 DCMR, Section 1304 and 1702

2. **Minimum Need:**

The District of Columbia Public Schools (DCPS) has a need for a contractor to maintain a secured system that allows school leaders to input required student demographics and academic data that allows DCPS to rank students for Title I funding and program participation.

3. **Estimated Fair and Reasonable Cost:**

The estimated reasonable price is \$51,577.00 from October 1, 2019 to September 30, 2020.

4. **Facts That Justify a Sole Source Requirement:**

I. Background and History of The Vendor with DCPS

During School Years 2012 to 2015, Westat conducted and provided surveys and analysis of students participating in the Title I. As a result, Westat designed and built a secured system to contain all of this information and allow DCPS school leaders to continue to input and export information from.

II. Vendors Unique Qualification

Westat has the historical knowledge and relationships with participating private schools to quickly begin this work. Additionally, with the sensitivity of student data and recent breaches, across the country, there is solace knowing Westat already has access to and record of Title I students over the last three years. This component is also essential because it will allow Westat to complete a comparative analysis and cross examination of students who have previously participated in the program versus those participating in SY19-20.

III. Adverse Impact of Not Choosing This Vendor or Completing this Project

Exporting data to another vendor minimizes the services students and families are receiving during the academic year. ESSA section 1177(b) mandates "timely and meaningful consultation", which suggests Title I programs must begin on time. The time it would take to move data and build an additional system to support would place DCPS at risk for non-compliance.

5. **Certification by DCPS Program:**

I hereby certify that the above findings are correct and anticipated cost to DCPS is fair and reasonable.

Date

Yiesha Thompson, Director, Federal Programs and Grants

CERTIFICATION AND DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2- 354 and 27 DCMR 1304 and 1702.

Date

Candace Butler, Contracting Officer