

## DETERMINATION AND FINDINGS FOR EMERGENCY PROCUREMENT

**AGENCY:** District of Columbia Public Schools  
**CAPTION:** Dedicated Aides – ESY – Summer 2020  
**PROPOSED CONTRACTOR:** Tamah, LLC  
**REQUISITION NO.:** RK148343

### FINDINGS

1. **Authorization:**

D.C. Code § 2-354.05 and 27 DCMR, Section 1702.1

2. **Minimum Need:**

The District of Columbia Public Schools (DCPS), Office of Teaching & Learning's Division of Specialized Instruction has a need for dedicated aide services to support students with IEPs during summer 2020 Extended School Year (ESY) services. This year services will be provided remotely due to the COVID-19 state of emergency and modified DCPS and DC Government operating status.

3. **Estimated Fair and Reasonable Cost:**

The estimated reasonable price is \$27,600.00, weekdays from June 29, 2020 to July 30, 2020 (excluding July 3, 2020). Total # of hours 920.

4. **Facts That Justify Emergency Procurement**

Mayor's Order 2020-045 I.G (March 11, 2020)

"By this Order, a public emergency is declared in the District of Columbia effective immediately."

27 DCMR, Section 1702.1

"The contracting officer may award a contract on an emergency basis when there is an imminent threat to the public health, welfare, property, or safety, or to prevent or minimize serious disruption in District services or when an emergency condition exists as defined in section 1799."

The purpose of this emergency procurement is to ensure continuity of services for DCPS students with IEPs who require both Extended School Year (ESY) services as well as the support of a dedicated aide. Due to the COVID-19 state of emergency, DCPS/DC Government's resulting modified operating schedule, and timing of decisions from city leadership on how to proceed with summer services (virtual services announced on 5/29/2020, 1 month before the required start date for these services), DCPS did not have sufficient time to competitively award a contract for both ESY and regular school year dedicated services. Thus, DCPS proceeded with the current provider of services, Tamah, LLC, who has personnel that have cleared DCPS background checks, etc. and can meet the need by date.

Additionally, OCA is currently preparing a Request for Qualifications (RFQ) with the intent of awarding a human care agreement to provide these services starting in August, the beginning of the 2020-2021 school year.

5. **Certification by the Contract Specialist**

I hereby certify that to the best of my knowledge that the above findings are true, correct, and complete. I recommend that the Chief Procurement Officer approve the use of the emergency procurement method for the proposed purchase/acquisition.

6/26/2020

Date

  
Justin W. Willis, Contract Specialist

**CERTIFICATION AND DETERMINATION**

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2- 354 and 27 DCMR 1304 and 1702. Accordingly, I determine that the District is justified in using the emergency procurement method/emergency contract vehicle

29 June 2020

Date

  
Candace Butler, Chief Procurement Officer