

## **DETERMINATION AND FINDING FOR A SOURCE PROCUREMENT**

**AGENCY:** District of Columbia Public Schools  
Office of Career and Technical Education  
**CAPTION:** Electrical Instructor for Phelps ACE High School  
**PROPOSED CONTRACTOR:** Wayne Johnson  
**CONTRACT NO.** TBD

### **FINDINGS**

**1. AUTHORIZATION:**

D.C. Code 2-354.04.5 and 27 DCMR, Section 1304 and 1702.

**2. MINIMUM NEED:**

The District of Columbia Public Schools Office of Career and Technical Education is seeking the services of Wayne Johnson Electrical Instructor, to provide electrical instructional services in a classroom setting to include instructional and educational services in basic electrical components and composition to students at Phelps ACE High School.

**Background:**

In July of 2014 Phelps ACE HS gave notice to the Office of Career and Technical Education that the instructor position for the Electrical Career pathway at Phelps ACE HS was empty and needed to be filled and covered through a federal grant named, Perkins Funding for the upcoming 2014-2015 school year.

Both school administration as well as central office personnel initiated an extensive search for qualified person(s) for the Electrical Instructor opening at Phelps ACE HS. Phelps ACE HS advertised on, Craig lists and DCPS Office of Human Capital listed the position on DCPS website to no avail no one responded. After receiving no response, the Office of Career and Technical Education reached out to DC Student Construction Trade Foundation who is responsible for the DC apprenticeship program and is composed of prominent partners in the DC Metropolitan Area for various trades, such as companies Donoho Construction, Middle Construction, Segal Construction, Myles Construction and DC Construction, through this effort a candidate was identified (Wayne Johnson) and directed to DCPS Human Resources. Wayne Johnson was interviewed by school administration and determined a qualified candidate for the position and then retained for services under PO502427 to provide instruction in the CTE Electrical Pathway at Phelps ACE HS for the first 45 days of school for the 2014-2015 school year.

Wayne Johnson went through extensive vetting by DCPS human resources in order to be approved to work with students. This included fingerprinting, TB testing, and registering as a contractor with the District of Columbia.

**The Contractor shall provide the following:**

- provide electrical instructional services in a classroom setting of 20 students to include instructional and educational services in basic electrical components and composition to students at Phelps ACE High School.
- provide eight hours of skilled, hands-on demonstration and practice to accommodate to at least 20 students five days a week at school facilities for the period November 1, 2014 thru June 30, 2015.
- follow the National Center for Construction Education and Research (NCCER) electrical curriculum.
- prepare students who are eligible to test for NCCER certification in the field of Electrical Contracting

**3. ESTIMATED COST:**

The estimated cost is \$ 50,000.00

**4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:**

According to the Office of Career and Technical Education there is a need to continue using Wayne Johnson, Electrical Instructor as a sole source provider pursuant to the survey and documentation of qualification as the single available source.

1. Currently there are 54 students enrolled in the Electrical Pathway at Phelps ACE HS. Classes are held daily at Phelps ACE HS between the hours of 8:45 am and 3:15 pm, Monday through Friday, except for approved holidays

**2. Adverse Impact with Discontinuation of Services:**

This service needs to be continued for school year (2014-2014) for Phelps ACE High School both the school and the students will feel the following adverse effects:

- students will be a minimum of one semester behind and will be unable to be certified and receive credit for the year in their studies.
- an interruption in class instruction for a minimum of 30 days, thereby setting students back over 15% of total classroom instruction.
- Secondary to a suspension of classes in the Electrical Pathway, the 54 students currently enrolled will be unable to matriculate to the next level.
- Secondary to a suspension of classes in the Electrical Pathway, the 54 students currently enrolled will be unable to receive certification for their current levels within the Electrical Pathway.
- must be on school premises between the hours of 8:00 am and 3:30 pm daily, Monday through Friday, except for approved holidays

3. **Proposed Contractor's Unique Qualifications:**

The current contractor for the provision of instruction in the Electrical Pathway has the following unique qualifications:

- contractor is certified and current under the National Center for Construction Education and Research (NCCER) and has over 10 years experienced as a licensed qualified electrician as well as being a local resident of DC.
- electrical curriculum as taught by the contractor fulfills the minimum standards established by the NCCER for national certification.
- contractor ensures through rigorous classroom and hands-on instruction that successful participants will become eligible to test for NCCER certification in the field of Electrical Contracting.
- will be on school premises between the hours of 8:00 am and 3:30 pm daily, Monday through Friday, except for approved holidays.

Finally, this curriculum is imperative to the students at Phelps ACE High School and will have a great impact in this city and the communities of the District of Columbia.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Craig English  
Career & Technical Education

**CERTIFICATION AND DETERMINATION**

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2-354 and 27 DCMR 1304 and 1702.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Procurement Officer