

**DETERMINATION AND FINDING
FOR A SOURCE PROCUREMENT**

AGENCY: District of Columbia Public Schools
Office of Career and Technical Education
CAPTION: EMS Instruction at Eastern HS and Anacostia HS
PROPOSED CONTRACTOR: National Institute of Emergency Medical Services
CONTRACT NO. TBD

FINDINGS

1. AUTHORIZATION:

D.C. Code 2-354.04.5 and 27 DCMR, Section 1304 and 1702.

2. MINIMUM NEED:

The District of Columbia Public Schools Office of Career and Technical Education is seeking the services of the National Institute of Emergency Medical Services to provide Emergency Medical Services (EMS) Training at Eastern HS and Anacostia HS

Background:

In June of 2014 Eastern HS and Anacostia HS gave notice to the Office of Career and Technical Education that the instructor position for the Emergency Medical Services Pathway needed to be filled and covered through a federal grant Perkins Funding for the 2014-2015 school year.

Both school's administration as well as central office personnel initiated an extensive search for qualified person(s) for the Emergency Medical Services Instructor position. Eastern HS and Anacostia HS advertised, on Craig's list, no response. The Office of Career and Technical Education reached out to University of the District of Columbia to see if that had a program for EMS. UDC did not have a program for EMS at this time. However, UDC did refer them to the National Institute of Emergency Medical Services. Also, CTE reached out to DC Department of Health and spoke to Robert Austin the DC state EMS Training Coordinator he stated that there were few contractor options for this field and he in turned recommended the National Institute of Emergency Medical Services as well. DCPS contacted the National Institute of Emergency Medical Services and determined that they were qualified and had all the qualification for this requirement and will meet the need for DCPS. NEIMS submitted a proposal and was interviewed by school administration and then retained for services under PO502700 to provide instruction in the Career and Technical Education Emergency Medical Services Pathways at Anacostia HS and Eastern HS for the first 45 days of school for the 2014-2015 school year.

NEIMS personnel went through extensive vetting by DCPS human resources in order to be approved to work with students. This included fingerprinting, TB testing, and registering as a vendor with the District of Columbia.

The National Institute of Emergency Medical Services will provide the following:

- EMS program will follow a Department of Health approved Emergency Medical Technician curriculum taught by licensed instructors.
- EMS curriculum will fulfill the minimum standards established by the National Registry of Emergency Medical Technicians (NREMT) for national testing and certification.
- contractor ensure that eligible participants will test for either Emergency Medical Responder (EMR) or Emergency Medical Technician (EMT) certification.
- Participants will be dual enrolled in both Eastern HD and Anacostia High and NIEMS Academy. Graduating students will receive an EMR or EMT certificate from NIEMS verifying successful program completion.

NIEMS is licensed to operate in the District of Columbia by the Office of the State Superintendent of Education (OSSE) and authorized to provide EMS training by the Health Emergency Preparedness and Response Administration (HEPRA), a division of the DC Department of Health. NIEMS maintains a minimum of one million dollars in general liability insurance, vehicle insurance, and mal-practice insurance. DCPS will be listed as and additional insured covered under NIEMS' generable liability insurance.

3. ESTIMATED COST:

The estimated cost is \$ **70,686.00** for the period

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

According to the Office of Career and Technical Education there is a need to continue using the National Institute of Emergency Medical Services as a sole source provider pursuant to the survey and documentation of qualification as the single available source.

1. NIEMS currently provides for 24 students enrolled in the Emergency Medical Services Pathway at Eastern HS and 15 students enrolled in the Emergency Medical Services Pathway at Anacostia HS. Classes are held daily at both high schools between the hours of 8:45 am and 3:15 pm, Monday through Friday, except for approved holidays. Students have the opportunity to earn a nationally recognized certification in the career field of Emergency Medical Services as an Emergency Medical Technician.

2. Adverse Impact with Discontinuation of Services:

This service needs to be continued for fiscal year (2014-2015) both the school and students will feel the following adverse effects:

- An interruption in class instruction for a minimum of 30 days, thereby setting students back over 15% of total classroom instruction and effectively **setting students back a full semester** for their studies towards an EMS certification.
- Secondary to a suspension of classes in the Emergency Medical Services Pathway, the 39 students currently enrolled will be unable to matriculate to

the next level. Students will be behind a full semester for their studies towards an EMS certification.

- Secondary to a suspension of classes in the Emergency Medical Services Pathway, the 39 students currently enrolled will be unable to receive approval for taking the certification for the Emergency Medical Services Pathway. No Certification possible!
- Both Anacostia HS and Eastern HS administration will be forced to provide substitute teachers for the current 39 students enrolled, until a contractor can be identified and vetted through DCPS Human Resources. At minimum this period would be at least 30 school days.

3. NIEMS was issued a purchase order number PO502700 for Emergency Medical Services Training at Anacostia HS and Eastern HS and to begin providing the services on August 18, 2014 thru September 30, 2014

4. **Proposed Vendor's Unique Qualifications:**

NEIMS is uniquely qualified to perform services for Anacostia HS and Eastern HS due to their proven track record with helping schools and school districts implement a robust and comprehensive EMS Program. Their programs are created with a scalable approach that incorporates professional development, data analysis and management and differentiated instruction. NEIMS provides a total Turn-Key solution for those schools desiring an EMS training program.

NEIMS has demonstrated prior experience for the past 5 years in the Greater Washington DC area's public school systems by providing training successful for a 175 high school students in both the District's public school system as well as Arlington Public Schools.

NEIMS also has the following unique qualifications:

- NEIMS is certified and current under the DC Department of Health (DOH) and has approved licensed instructors.
- NEIMS certified instructors follow DC DOH approved curriculum.
- NEIMS curriculum fulfills the minimum standards established by the National Registry of Emergency Medical Technicians (NREMT) for national testing and certification.
- Successful participants of the NEIMS EMS Program will be eligible to test for either Emergency Medical Responder or Emergency Medical Technician certification.
- In compliance with the DC Department of Health, NEIMS has documented evidence of physician medical direction and supervision.
- NEIMS provides ambulance and hospital clinical rotations as required by the National EMT curriculum, including uniforms and student transportation to and from clinical sites. This is uniquely NEIMS and necessary in our schools with EMS programs, as schools may be unable to provide.
- NEIMS provides all necessary AHA CPR cards, EMT books, handouts; examinations and all other needed educational materials to be supplied by contractor. This again is uniquely NEIMS.

- NEIMS also provides post certification exam remediation and one additional National Registry testing opportunity should a student not pass their first attempt. This demonstrates the uniqueness of NEIMS and their dedication to the students they serve.

Finally, this curriculum is imperative to the students at Anacostia HS and Eastern HS and will have a great impact in this city and the communities of the District of Columbia.

Date

Craig English
Career & Technical Education

CERTIFICATION AND DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2-354 and 27 DCMR 1304 and 1702).

Date

Chief Procurement Officer