

**DETERMINATION AND FINDING
FOR A SOURCE PROCUREMENT**

AGENCY: District of Columbia Public Schools
ORS/Finance Division
CAPTION: Budget Development System
PROPOSED CONTRACTOR: ER Strategies
REQUISITION NO. RK201724

FINDINGS

1. AUTHORIZATION:

D.C. Code 2-354.04 and 27 DCMR, Section 1304 and 1702.

2. MINIMUM NEED:

The DCPS Office of Contracts & Acquisitions on behalf of Office of Resource Strategy Finance Division (ORS-Finance) is seeking a vendor to provide analytical capacity and support for the planning, development, and launch of a revised school budget model for implementation in the 2022-23 school year (SY22-23) for the period beginning on Date of Award through September 30, 2022.

3. ESTIMATED COST:

The estimated cost is \$76,000.00 for the proposed period of performance (Date of award through September 30, 2022).

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

The DCPS Finance Division develops the annual operating budget proposal for DCPS schools. As a part of that effort, DCPS is launching a revised school budget model in the winter of 2021-2022. The model will be implemented for fiscal year 2023 (FY23), covering the 2022-23 school year. This service is needed to support that effort.

Education Resource Strategies (ERS) has specific qualifications in support of this work. ERS has significant experience supporting large, urban school districts. ERS's website lists many current and past partners of comparable or larger size and equivalent complexity to DCPS. Additionally, ERS has a proven track record with DCPS specifically in supporting DCPS's on-going thinking of a school budget model that is equitable, transparent, and sustainable.

Proposed Vendor's Unique Qualifications:

- Technical expertise in the interaction of various allocation methodologies within the model, including staffing ratio allocations, student-based fund allocations, program grant allocations, and stability fund allocations;
- Informed experience from other school districts' shifts toward a school-level budgeting model that uses student-based funds, as DCPS shifts to a combination model that utilizes that allocation methodology; and
- Project management skills to develop, communicate, and track project milestones specifically informed by the DCPS context, sets of stakeholders, and decision-making protocols.

In light of the above findings a sole source award to ER Strategies is in the best interest the District and would be the most time efficient and cost-effective procurement method.

CERTIFICATION BY THE OFFICE OF RESOURCE STRATEGY/FINANCE DIVISION:

I hereby certify that the above findings are correct and the anticipated cost to DCPS is fair and reasonable.

Date

Kevin Wenzel
Deputy Chief of Finance

CERTIFICATION AND DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2-354 and 27 DCMR 1304 and 1702.

Date

Xayna Sanders
Manager, Contracts & Acquisitions