DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCURMENT

AGENCY: District of Columbia Public Schools, Office of Food and Nutrition Services (OFNS)
CAPTION: Annual Software Renewal—Point of Sales (POS) Operations
PROPOSED CONTRACTOR: Heartland Schools Solutions (HSS)
CONTRACT NO.: N/A

FINDINGS

1. **AUTHORIZATION:**

   D.C. Official Codes: § 2-354.04, 27 DCMR, Sections 1304 and 1701

2. **MINIMUM NEED:**
   The Office of Food and Nutrition Services at DC Public Schools has a need to renew the annual license for the software that facilitates the point of sales operations, including menu planning and production, ordering and inventory, and student accountability.

   During the 2017 fiscal year, Heartland School Solutions shall provide all of the software necessary for the proper operation of DCPS' point of sales operations(POS) at all schools feeding sites and for the monitoring and administration of these operations at its central office. The software will support base modules, POS & accountability collection, free and reduced meal application processing, ordering and inventory tracking, menu planning and production, application scanning, webSMART school client applications, and warranties for USB bar code scanners, personal access devices, serial pin pads, and terminals. As wells setting up OFNS's eForm for our online FARM application; provide support and check back status.

3. **ESTIMATED REASONABLE PRICE:**

   DCPS OFNS estimates the cost of these services to be $65,851.50 from date of award to September 30, 2017.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

   o Heartland Schools Solutions (HSS) is the only vendor able to sell, support, repair and maintain every aspect of the software and hardware components that are currently implemented and which, collectively, comprise DC Public Schools' food service management solution.

   o Software: HSS is the sole supplier of WebSMARTT software used by DC Public Schools for food service management technology, including point of sale (POS), free & reduced meal applications, ordering & inventory, menu planning & production, myLunchMoney.com, and EZ Meal App software.

o Hardware: HSS is the sole supplier of the Gen4 Personal Access Input Device (PAD), specifically designed to work with HSS's WebSMARTT software platform. The Datalogic Heron Model D130 handheld scanner has been tested and certified for use with WebSMARTT software. PioneerPOS touch screen terminals have also been tested and certified to work with the WebSMARTT software platform. HSS and PioneerPOS collaborate to support the X5 touch screen terminal (the purchase price includes a 3-year, advance replacement [next day] warranty). The Dell Venue 11 Pro Tablet has been tested and approved to work with WebSMARTT software. While other solutions may be able to run WebSMARTT, only the above products are certified by Heartland Schools Solutions to be compatible with WebSMARTT.

o Maintenance/Support: HSS is the only vendor qualified to maintain and provide end-to-end support for all the WebSMARTT software and hardware components described herein. If other or similar hardware to be deployed for use with HSS software, DC Public Schools would need to employ the services of multiple vendors, which would be costly and inefficient.

5. **CERTIFICATION BY PROGRAM DIRECTOR:**

I hereby certify that the above findings are true, correct and complete.

_____   _____

Office of Food and Nutrition Systems   Date

<u>**DETERMINATION**</u>

Based on the above certified findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04) and 27 DCMR 1304 and 1701. Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____   _____

Chief Procurement Officer   Date