

DETERMINATION AND FINDING FOR A SOURCE PROCUREMENT

AGENCY: District of Columbia Public Schools, Patterson Elementary School
CAPTION: Coordination of volunteer tutoring services for teachers and staff
PROPOSED CONTRACTOR: AARP Foundation Experience Corps Services
CONTRACT NO.

FINDINGS

1. AUTHORIZATION:

D.C. Code 2-354.04 and 27 DCMR, Section 1304 and 1702.

2. MINIMUM NEED:

The District of Columbia Public Schools, Patterson Elementary School has a need to procure the coordination of tutoring services for students/support for staff. Services will be offered at the following elementary school:

- Patterson ES

3. ESTIMATED COST:

The estimated cost is \$15,000.00 for the proposed period date of award through September 30, 2019.

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

AARP Experience Corps consists of adults 50 and older that provide critical reading and literacy training in elementary schools throughout Washington, DC. The training has been proven to change students outlook toward their academic achievement, which shapes future behaviors towards reading and literacy. Tutors work in small groups to engage learning through a variety of different avenues. Tutors are also able to use the results of the trainings to teachers. Teachers are then able to foster the students' newfound love of literacy and reading, which leads to increased productivity in all areas in the classroom.

Program Goals

- Significant improvement in reading literacy skill with the goal of progressing students toward grade level reading ability
- Increase of student morale and engagement in the classroom
- Tutors provide consistent support to students throughout the academic year
- A senior level team leader volunteer will be placed at each to manage a team of 5 or more tutors. This allows for collaboration and support among peers

Outcome Evaluation and Data Source

Throughout the program, tutors will keep activity logs to monitor their interactions with each student. Each tutor will also produce beginning, mid and end of year reading scores for tutored students. Pre-and-post tutoring assessments will also be given so that student success can be measured accurately. In-an-effort to properly communicate post assessments, teachers are given a program evaluation. This allows the volunteer the opportunity to assist the teacher in developing future-plans for the students continued success.

CERTIFICATION BY PATTERSON ELEMENTARY SCHOOL:

I hereby certify that the above findings are correct and the anticipated cost to DCPS is fair and reasonable.

Date

Principal

CERTIFICATION AND DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2-354.04 and 27 DCMR 1304 and 1702.

Date

Deputy Chief Procurement Officer