

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

AGENCY: District of Columbia Public Schools
OFFICE: Office of College and Career
CONTRACTOR: American Experience Foundation
CAPTION: Partnership

FINDINGS

1. Authorization:

Section 305, D.C. Code 2-305 Procurement Practices Act and 27 DCMR, Section 1701.1.

2. Minimum Need:

As a key Career Ready Internship partner for DC Public Schools & DC Career Academy Network, AEF will be able to support the Career Ready Internship program through an expanded online hospitality and tourism bootcamp. The loss of important internship opportunities will affect student college applications in the fall, future internships, and pursuing professional entry positions. The industry knows how important it is to cultivate talent early and provide students the skills to succeed in college and workplace and look to AEF's ability to connect young people to professionals and skill building programming.

Estimated Fair and Reasonable Cost:

The estimated fair and reasonable price is \$24,000.00

4. Facts Which Justify a Sole Source Procurement:

American Experience Foundation will develop and implement a virtual hospitality internship program for DCPS Hospitality students. The American Experience Foundation has facilitated work-based learning experiences for the DCPS Hospitality Academies at Ballou, CHEC, & Wilson HS throughout the SY19-20. The American Experience

Foundation (AEF) provides educational connections and workplace-based experiential learning opportunities for approximately 400 high school Academies of Hospitality and Tourism students in Washington, DC. AEF's core mission is supporting students in college and career readiness; most specifically to this scope of work, expanding our summer Career Ready Internship program to compensate for the loss of other internship opportunities at industry businesses which are closed or rebuilding.

No other vendors are available that possess the expertise, context, and readiness to perform the required services

5. **Certification by Program Office:**

I hereby certify that the above findings are correct.

Date

Andrew Frank
Coordinator

6. **Certification by Contract Specialist:**

I hereby certify that the above findings are correct to the best of my knowledge and the anticipated prices to DCPS are fair and reasonable.

Date

Dana V Garnett
Contract Specialist

DETERMINATION

Based on the findings, in accordance with Section 305, D.C Code 2-303.5, Procurement Practices Act, and 27 DCMR Section 1701.1, it is hereby determined that the above facts justify the use of Sole Source procurement procedures. It is further determined that the anticipated costs are fair and reasonable and it is in the best interest of the District Government to award this procurement to 21C3 Leadership Development, LL.

Date

Contracting Officer