

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
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2. Amendment/Modification Number Amendment No. 01	3. Effective Date 9/29/2020	4. Requisition/Purchase Request No.	5. Solicitation Caption Instructional and Parental Involvement Services		
6. Issued by: District of Columbia Public Schools Office of the Chief Business Officer Contracts and Acquisitions Division 1200 First Street NE, Suite 9 th Floor Washington, DC 20002		Code	7. Administered by (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code)		X	9A. Amendment of Solicitation No. GAGA-2020-R- 0020		
Code			9B. Dated (See Item 11) September 09, 2020		
Facility			10A. Modification of Contract/Order No.		
			10B. Dated (See Item 13)		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>three (3)</u> copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
	A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
	C. This supplemental agreement is entered into pursuant to authority of:				
X	D. Other (Specify type of modification and authority) 27 DCMR 1607.1 (A) (C) (D) AMENDMENT OF SOLICITATION BEFORE CLOSING DATE				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>three (3)</u> copies to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
<p>The Solicitation has been amended as follows:</p> <p>Amendment No. 01 - Questions and Answers provides responses to questions received on September 24, 2020 in response to the subject solicitation as follows:</p> <p><u>Technical</u></p> <p>Question 1 Within task 1, should we include 3 separate service models for the individual school types (ADW, Independent, and Special Needs), or is it enough to note the differentiation that will be provided within our curriculum for each group?</p> <p>Response 1 Responses should accurately reflect and capture the distinction between the identified school types.</p>					

<u>Question 2</u>	Should instructional staff be DC Certified teachers, or should they be certified in the state in which the nonpublic school stands?
<u>Response 2</u>	Participating private schools are geographically located in the District of Columbia; the new teachers hiring process must follow DC First Source Law. (Please see section H.5 of this Solicitation).
<u>Question 3</u>	What certifications for the “certified professional organizations or individuals” are acceptable regarding staff professional development? Are there particular desired certifications?
<u>Response 3</u>	This question is not clear; however, teachers must employ teaching certifications.
<u>Question 4</u>	Section C.6.3 specifies the equipment and IT support that the Contractor is responsible for providing. Can you please specify if the equipment (i.e. laptops, iPads, desktop computers, printers, software, wireless capability, etc.) is a material reimbursable expense? Can you please clarify if IT support for all equipment and connectivity issues is an instructional or administrative expense?
<u>Response 4</u>	Please thoroughly review section B of the solicitation. Also, IT should be identified as an administrative cost considering it is not direct instruction.
<u>Question 5</u>	The timeline in the RFP states that the Contractor will be given eligible participants by August 15 each year and that schools should be informed of their staffing on the same date. Will the Contractor be given a tentative student/subject count per school prior to this date so that they can adequately background check staff prior to the August 1 st deadline and be prepared to submit a service plan and staff the schools by August 15?
<u>Response 5</u>	Yes, there will be ongoing consultations between DCPS and the awarded vendor to ensure hired teaching personnel completes adequate background checks prior to school opening.
<u>Question 6</u>	What is the estimated turnaround time for CA approval of final offers to employees indicated in H.13.18?
<u>Response 6</u>	The turnaround time is dependent upon the background check response. Individuals usually clear the background check processes within two-three weeks and can be hired by the vendor. However, if the proposed personnel are unable to clear the background check process in this timeframe, the vendor will also be notified so the next steps can be developed.
<u>Question 7</u>	Section C.6.1.3 specifies that during the academic year and summer months, private school administrators may opt for before or after school program services, tutoring, and/or mentorship, which the Contractor must support. How should we include pricing for these additional services?
<u>Response 7</u>	The vendor should use their best judgment in accurately pricing for all services.
<u>Contractual</u>	
<u>Question 8</u>	If one is responding to both tasks, do you want two attachments in the electronic submittal (“Technical Proposal – Tasks 1 and 2” and “Price Proposal – Tasks 1 and 2” or do you want four attachments in the electronic submittal (“Technical Proposal – Task 1,” “Technical Proposal – Task 2,” “Price Proposal – Task 1,” and “Price Proposal – Task 2”)?

Response 8 Please submit two (2) attachments in the electronic submittal:

- 1). "Technical Proposal: Tasks 1 and 2"
- 2). "Price Proposal: Tasks 1 and 2"

Question 9 Section H.9.1.1 state, "The Director of Small and Local Business Development (DSBD) has approved a waiver of the mandatory subcontracting requirements for this contract. Is this accurate? Can you please provide a copy of the waiver?"

Response 9 No, this is not accurate. An amendment to correct Section H.9.1.1 is forthcoming.

Question 10 B.6 Subcontracting Plan. The subcontracting plan indicates the submission of fully executed subcontracting agreement(s). Do fully executed subcontracting agreements need to be submitted with the proposal?

Response 10 Yes, the fully executed subcontracting agreements need to be submitted with the proposal.

Question 11 L.1.2 Selection of Negotiation Process allows for DCPS to determine the negotiation process. The RFP does not provide for how vendors should submit exceptions/deviations to its terms. If we have deviations, can we submit them with our proposal?

Response 11 DCPS will request the exception /deviation if it is needed after or when evaluating the proposal.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)

16A. Name of Contracting Office

Cheryl Butler-Moore

15B. Name of Contractor

15C. Date Signed

16B. District of Columbia

16C. Date Signed

Cheryl Butler-Moore

09/29/2020

(Signature of person authorized to sign)

(Signature of Contract Officer)