

DC Public Schools: FY20 LSAT Roundtables

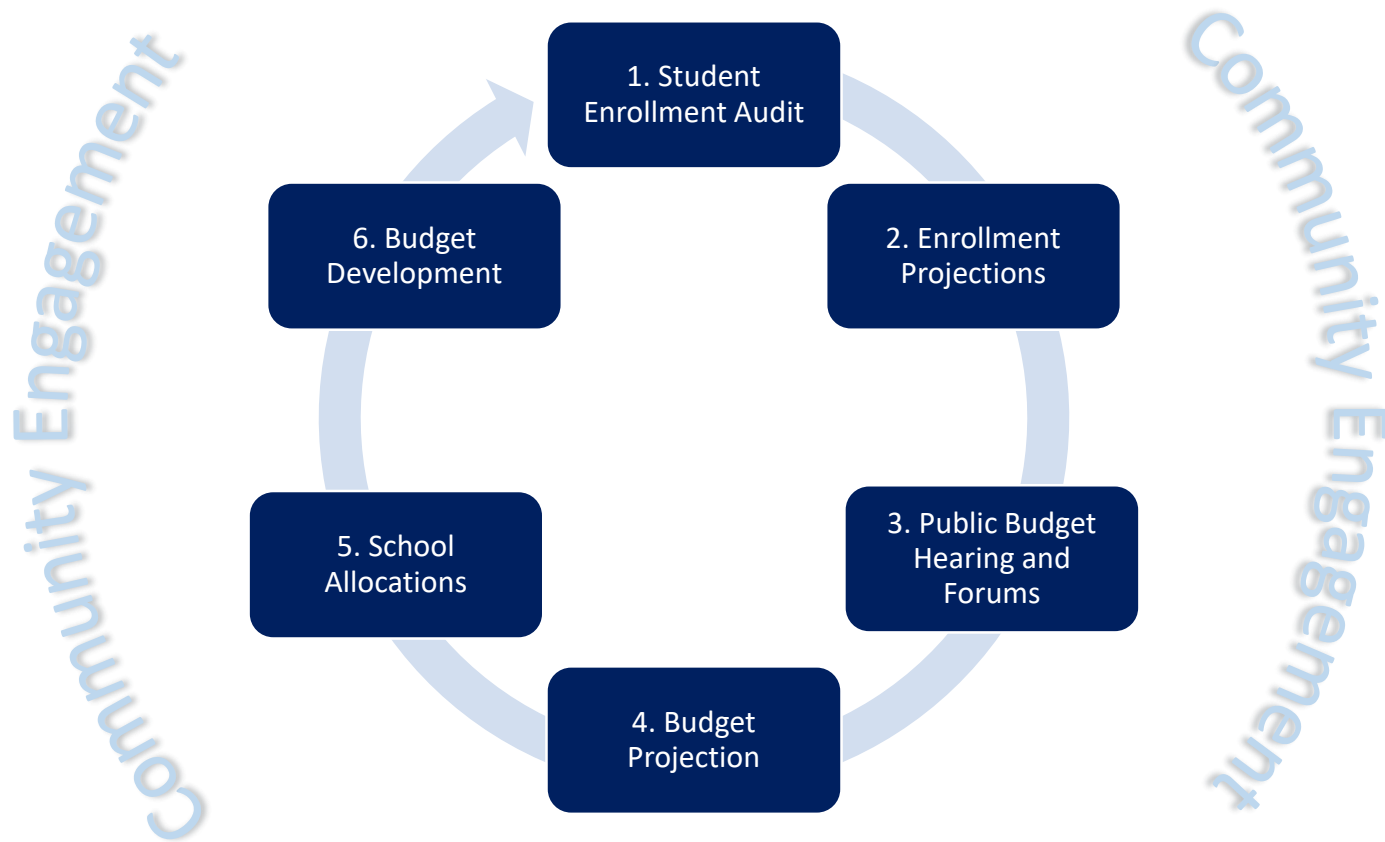
January 2019



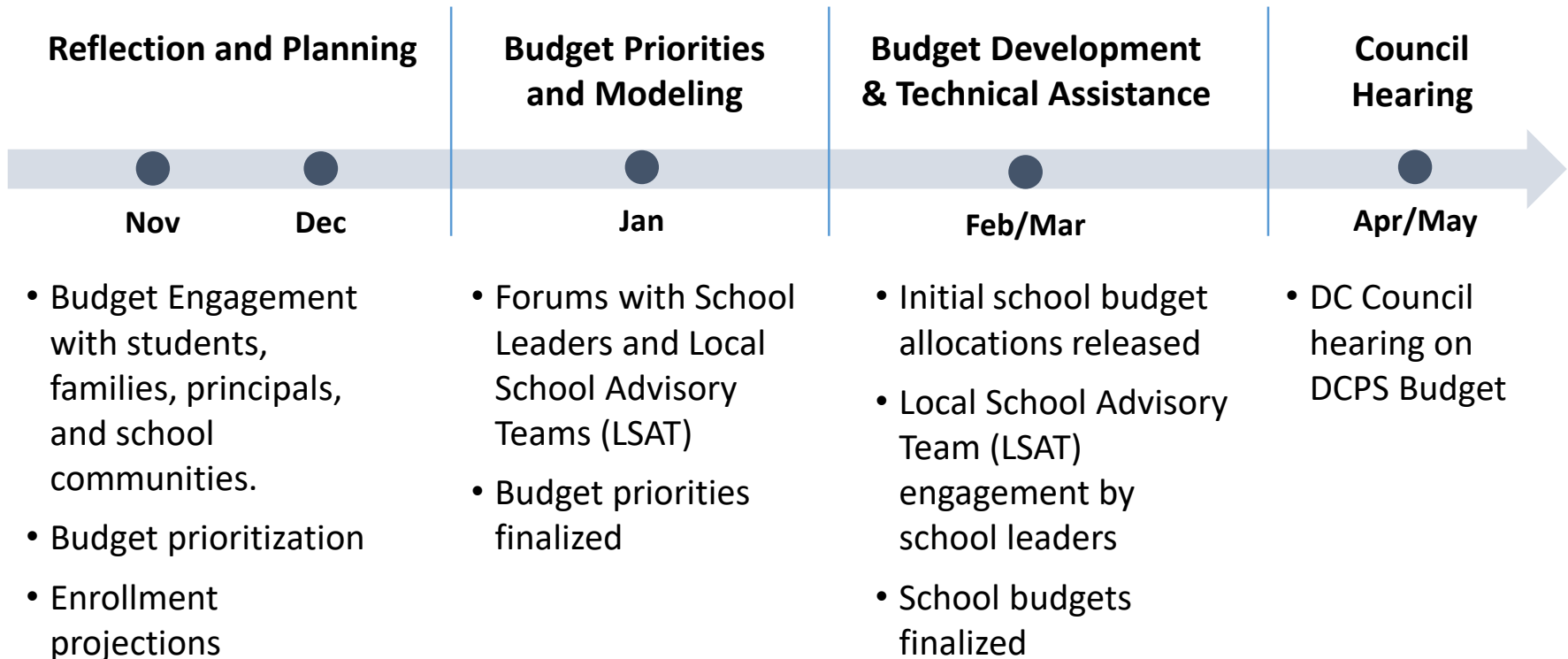
Agenda

- Welcome
- FY20 Budget Updates and Timeline
- Budget Engagement and Collaboration
- Working Session: Roundtable Discussions
- Group Share out
- Closing Remarks

DCPS Budget Cycle



Fiscal Year 2020 Budget Development Timeline



DCPS allocates funds to schools using a Comprehensive Staffing Model (CSM)

- Each **school type** (ES, EC, MS, HS and ALT) has a different CSM.
- The CSM includes:
 - **required positions** (e.g. principal, core and related arts teachers, related service providers, etc.) and **flexible positions** (e.g. business manager, assistant principals)
 - funding for **programs** (e.g. NAF academies, JROTC, IB, etc.)
 - funding for **NPS items** (e.g. library books, related art supplies, custodial supplies, etc.).
- After the CSM has been modeled for a school, we check to ensure:
 - each school has met a **per-pupil funding minimum**
 - each school's **budget has not decreased by more than 5%** from the previous year (known as stabilization)

DCPS uses an average position cost for each staff type.

- DCPS allocates staff based on enrollment and programmatic need.
- Schools budget for staff based on the average cost of the position.

Example: If 42 students are projected in 4th Grade



CSM School Comparison: No two school budgets are the same

Category	Item Name	Allocation	School A Enrollment: 443		School B Enrollment: 421	
			School A FTE	School A \$ Amount	School B FTE	School B \$ Amount
School Leadership	Principal		1.0	\$167,015	1.0	\$167,015
	Assistant Principal	1:400 Students	1.1	\$147,396	1.1	\$138,141
Classroom Teachers and Aides	General K-12 Teachers	Varies on Classroom size	20	\$2,092,660	16.0	\$1,465,278
	Kindergarten Aide	1 Per Classroom	0	-	3.0	\$96,297
	PK-3 Teacher	1:16	0	-	3.0	\$313,899
	PK-4 Teacher	1:20	0	-	3.0	\$313,899
	PK-Aide	One per class	0	-	6.0	\$192,594
Schoolwide Instructional Support	Instructional Coach	Each school gets one	1.0	\$104,633	1.0	\$104,633
	Reading Specialist		1.0	\$104,633		
	School Psychologist	Formula based on, IEPs, RTIs and BSS hours	0.5	\$52,317	1	\$104,633
	Social Worker		2	\$209,266	1.5	\$156,950
	Specialist – Library Media	>300 students = 0.5 <300 students = 1	1.0	\$104,633	1.0	\$104,633
	Related Arts Teachers	<400 students: 3 400-599 students: 4.5	5.5	\$575,481	5.5	\$575,481

CSM School Comparison

Category	Item Name	Allocation	School A FTE	School A \$ Amount	School B FTE	School B FTE
Special Education and ELL Allocations	Special Education Teacher	Formula based on programs, history, IEPs	3.0	\$313,899	9.0	\$941,697
	Special Education Aide		1	\$32,099	8.0	\$256,792
	Behavior Technicians		0.0	-	0.0	-
	ELL Teacher	1:22	0.22	\$23,019	0.4	\$42,804
	ELL Aide	1:50 (level 1)	0.0	-	0.0	-
Grants	Title I Instruction	Based on FARM	0	0	0	\$181,078
Other Building Staff	Business Manager	>300 Students	1.0	\$78,858	1.0	\$78,858
	Administrative Aide	All schools get one	1.0	\$47,171	1.0	\$47,171
	Clerk	1:400 Students	1.1	\$57,311	1.1	\$57,311
	Custodial Foreman	Bldg. Size and Student Pop	1	\$68,261	1	\$68,261
	RW-5 Custodian		1	\$52,754	1	\$52,754
	RW-3 Custodian		2	\$86,332	2	\$86,332
Personnel Subtotal			44.2	\$4,317,738	67.5	\$5,546,511

FTE Difference = 23
 Total PS Funding Difference = \$1.2M

CSM School Comparison

Category	Item Name	Allocation	School A \$ Amount	School B \$ Amount
Non-Personnel Services	NPS Flex Calculation	1.7% of PS budget	\$65,642	\$88,210
	Supplies for Related Arts	\$105 per student + Replacements	\$9,525	\$9,052
	Literacy Materials	\$20 per student	\$8,860	\$8,420
	Custodial Supplies	\$2,456 + \$0.07/sq ft	\$5,070	\$6,346
	Overtime (Admin Premium & Custodial)	\$87 per student	\$44,300	\$42,100
	At-Risk Technology Funds	\$20 per student	\$2,492	\$2,466
Afterschool Program	Afterschool Teacher	Based on TANF and Title I Students	\$29,930	\$89,790
	Afterschool Aide		\$28,060	\$84,180
	Afterschool Administrative Aide		\$6,734	-
Excellence through Equity	Excellence through Equity	Number of PARCC takers who scored Level 1 or 2	\$13,950	\$3,600
Title Allocation	Title I & Title II	Based on number of students who qualify for FARM	\$10,700	\$13,310
Non-Personnel Subtotal			\$225,263	\$347,474

Connecting Comprehensive School Plan to Budget Process

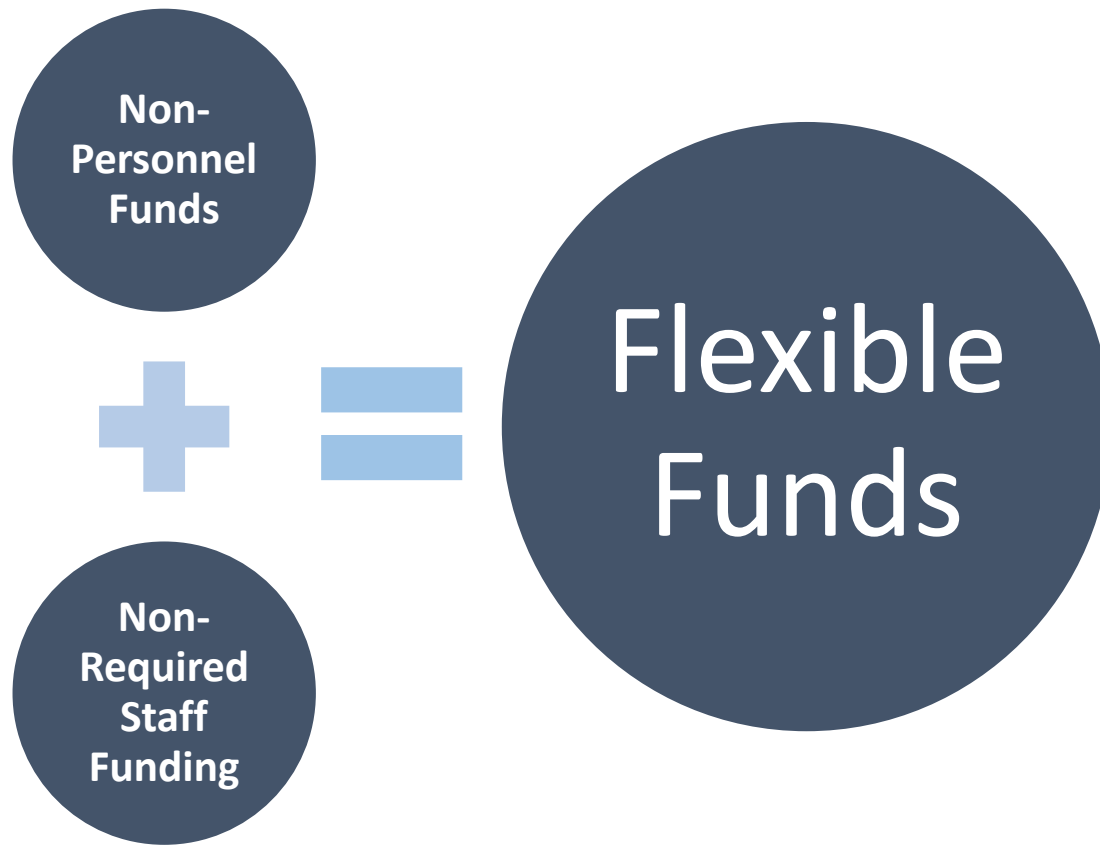


There are two ways that principals exercise flexibility to build their budgets

Flexible
Funding

Petitions

A school's flexible funding is made up of a variety of budget allocations



Examples:

1. NPS flexible funding
2. Supply funds
3. Assistant Principal Funding
4. Front Office Staff: Business Manager, Clerk, Registrar

Petitions are a way for principals to change an initial budget allocation item

2 Types of Petitions	Definition	Examples
<p>1) Petitions to alter required allocations</p>	<p>A petition where a principal requests to change a required allocation to another position or NPS item.</p>	<p>Principal requests to change a 3rd grade teacher allocation to an Instructional Coach.</p>
<p>2) Petitions that are required in order to budget a flexible placeholder allocations</p>	<p>Some allocations are flexible allocations placed in a temporary budget line that principals must petition and provide a rationale for how they are going to budget the funds.</p>	<ul style="list-style-type: none"> • Middle Grade Investment Teachers • Middle School Social-Emotional Support Funds • Stabilization Funding • Art, music, physical education/health, and science supplies • At-Risk Technology

Petition Submission and Approval Process

First, a principal submits a petition with detailed rationale for the change via the School Budget Application in QuickBase

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graph LR; A[First, a principal submits a petition with detailed rationale for the change via the School Budget Application in QuickBase] --> B[Then, the petition is reviewed by the School Funding Team and all relevant program offices associated with the petition.]; B --> C[Finally, each school's respective Instructional Superintendent reviews input from Program Teams and makes final determination.];
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Finally, each school's respective Instructional Superintendent reviews input from Program Teams and makes final determination.

Sample School: Initial to Submitted Budget Staff Comparison

Sample School		FY19 Initial to Submitted Budget Comparison Report			
FISCAL YEAR 2019 (FY19) SCHOOL BUDGET ALLOCATION					
Total Budget	\$6,443,963.93				
Change From Prior Year	\$304,899.00				
Total Enrollment	496				
Enrollment Change	34				
At-Risk Percent	58%				
At-Risk Total	\$615,165.52				
Category	Allocation Item Name	Allocated # of Positions	\$ Allocation Amount	Budgeted # of Positions	\$ Budgeted Amount
School Leadership	Principal	1.0	\$ 167,015.00	1.0	\$ 167,015.00
	Assistant Principal - English Language Arts (ELA)	0.0	\$ -	0.0	\$ -
	Assistant Principal - Literacy (APL)	0.0	\$ -	0.0	\$ -
	Assistant Principal - Math	0.0	\$ -	1.0	\$ 133,996.00
	Assistant Principal - Other	1.2	\$ 160,795.20	0.0	\$ -
	Assistant Principal - Science	0.0	\$ -	0.0	\$ -
	Assistant Principal - Social Studies	0.0	\$ -	0.0	\$ -
	Assistant Principal - Intervention (API)	0.0	\$ -	0.0	\$ -
	Assistant Principal - School Improvement Grant (SIG)	0.0	\$ -	0.0	\$ -
	Assistant Principal - Special Education	0.0	\$ -	0.0	\$ -
	Dean of Students	0.0	\$ -	0.0	\$ -
Subtotal		2.2	\$ 327,810.20	2.0	\$ 301,011.00

Agenda

Budget Engagement and Collaboration

What We Heard

When asked how they could budget towards supporting their school's CSP goals and strategies, attendees responded:

**Professional
Development
Funding**

Technology

**More reading and
math specialists to
support intervention
and environments to
meet each students'
need.**

**Integrate special
programming
investments into CSP
context areas**

What We Heard

When asked to what additional supports and strategies should be considered to support CSP goals, attendees responded:

**Centralize
technology
coordination.**

**More transparency
in the budget
formula.**

**We need more
flexibility with our at-
risk funds to maintain
our current staff.**

**Provide smaller
schools with full-time
support staff.**

What We Heard

When asked what flexibility would be needed to improve the FY20 budget season related to school goals and your CSP, attendees responded:

**More flexibility on
staffing and non-
personnel funding**

**More flexibility on
at-risk funding**

**More flexibility on
special programs**

**More flexibility to
reallocate funds**

The Local School Advisory Team Role During The Budget Process

Local School Advisory Teams are a group of elected members who increase transparency at DCPS and ensure decisions affecting school communities are made collaboratively with the help of a diverse group of school stakeholders.

- LSATs meet every month to discuss school Comprehensive School Plans.
- LSATs should be acting as a liaison between the school community and broader DCPS community.
- LSATs are strongly encouraged to attend districtwide engagements to make their school's voice heard and to share back information with their school community.



Principal and LSAT Collaboration

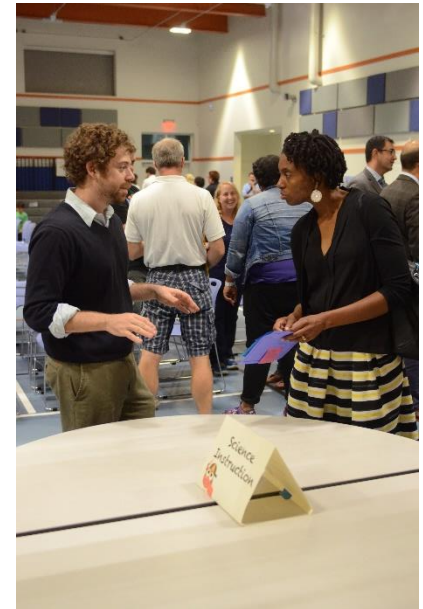
Principals are responsible for **final decisions** regarding budget

The Principal should:

- Share initial budget allocation with LSAT
- Discuss budget impact of new or changing programs/resources
- Ask LSAT for recommendation as to positions to be excessed or added
- Share final budget to be submitted

The LSAT should:

- Convene an LSAT Meeting in January prior to being provided budget allocation
- Continue to hold LSAT meetings and work throughout budget season
- Keep conversations confidential, especially discussions about specific staff
- Respect opinions of fellow LSAT members and principal; it's OK to disagree



Agenda

Working Session: Roundtable Discussions

Small Group Discussion Questions

- 1. What's in your school budget and spending plan that requires flexibility? Are there things that need to be moved around to support current initiatives and new ones?**
- 2. What is working well, and what needs rethinking?**
- 3. What would you change, if anything, based on current needs and Comprehensive School Plan?**
- 4. What's most important to prioritize for next year to drive your CSP goals?**

Agenda

Group Share Out



Agenda

Closing Remarks

Thank you for your time and participation!