Past Performance Questionnaire

Instructions:

- ♦ Sections I and II to be completed by the Offeror/Major Subcontractor and provided to the assessor (Government, Local/State Government; and/or Private Entities, personnel that had experience with the Offeror/Major Subcontractor on a previous relevant contract). The assessor, in turn, to verify Sections I through III, complete the questionnaire, and submit to the DCPS Contracting Office. The Offeror should also submit with its proposal (by the closing date of the Solicitation) copies of Sections I and II of all questionnaires as provided to assessors.
- ♦ Section II to be validated by the assessor. If any information is incorrect herein, please annotate and provide the correct information accordingly.
- ♦ Sections III through VII to be completed in their entirety by the assessor.

<u>Message to the assessor</u>: Your feedback is requested by DCPS to assist with establishing the performance history for the Contractor named below. In efforts to expedite receipt of the requested information, the Contracting Office respectfully requests that you <u>do not</u> mail hard copies. Instead, please e-mail the completed questionnaire(s) to: <u>zahra.hashmi@k12.dc.gov</u>.

I. Solicitation Data

Solicitation Number	GAGA-2022-R-0025
Project/Requirement	Grocery Distribution
Customer/Agency	DCPS, Food and Nutrition Services (FNS)
Project/Requirement	Distributing Grocery to Seven DCPS Public Schools
Description	

II. Current or Historical Contract Information

4 T1	C	1 : 44 1 1	1	•		†
Assessor: The perf	ormance aata	sunmittea ny	ine Omeroi	risi	i correct or i	Incorrect.

CONTRACTOR NAME &	Contract No		
ADDRESS:	Type of Contract		
		Initial	Final
	Contract Value		
	Period of Performance/Delivery Schedule		
	Project/Requirement Description		
	Please select from the follo	owing as it applies to i	his contract:
	Contracting Role	PRIME	SUBCONTRACTOR
	Termination History	Convenience	Default N/A

III. Assessor Information

Asses	sor Name	
Title		
Phon	e Number/Email Address	
,	dentify your role in the contract award or administ	ration and the period of your involvement.
✓	Role	Period of Involvement
	Procuring Contracting Officer (PCO)	
	Administrative Contracting Officer (ACO)	
	Contract Specialist	
	Contracting Officer's Representative (COR)	
	Technical Project Lead/Project Officer	
	Other:	

IV. Evaluation Definitions

The following definitions should be used in your assessment of Contractor performance.

EXCEPTIONAL	Performance <u>EXCEEDS MOST</u> contractual requirements to the Government's benefit. The performance of areas being assessed was accomplished with few minor issues or concerns.
VERY GOOD	Performance <u>EXCEEDS SOME</u> contractual requirements to the Government's benefit. The performance of areas being assessed was accomplished with few minor issues or concerns, for which the Contractor's corrective actions were highly effective.
SATISFACTORY	Performance <u>MEETS</u> contractual requirements. The performance of the areas being assessed contains minor issues or concerns, for which corrective actions taken by the Contractor were effective.
MARGINAL	Performance <u>MEETS SOME</u> contractual requirements. The performance of the areas being assessed includes significant problems, issues, or concerns for which corrective actions taken by the Contractor were only somewhat effective.
UNSATISFACTORY	Performance <u>DOES NOT MEET</u> contractual requirement. The performance of the areas being assessed includes serious problems, issues, or concerns for which the Contractor's corrective actions were ineffective.
NOT APPLICABLE (N/A)	Performance information not recent or relevant as defined in the Solicitation. Unable to provide assessment.

V. Performance Evaluation

- 1. <u>Technical Performance</u>:
- a. What is your OVERALL assessment of the Contractor's ability to meet the technical requirements? (Please indicate the dollar value, period of performance, and complexity of the contract).

	Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory	N/A
Technical						
Performance						

se provide rationale f	or the assigned	Tutting Bicacord	ie on sirengins,	and in contresses	

b. Assess the Contractor's technical performance in the following areas.

Technical	Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory	N/A
Performance						
Compliance of						
Products,						
Services,						
Documents,						
and Related						
Deliverables.						
Standards of						
Contractor						
capability of						
Performance.						
Commitment to						
Customer						
Satisfaction						
and Business-						
Like manner.						
Effectiveness						
of Project						
Management.						

Please provide ra						
Please provide ra						
Please provide ra						
Please provide ra						
Please provide ra						
	tionale for assig	ned rating – E	Elaborate on Str	engths, Weak	messes.	
Performance						
Schedule	Zacoptional	7 CI J GOOD	Suisiactor y		Submiductor y	1 1/1 1
	Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory	N/A
		sment of the Co		ity to meet the	e schedule? Please	indicate
problems ident	ified in the above	e assessment?	Please explain	in any way u n.	o any of the technic	zai
D: 14b - C		4 Doi: 4. E		·		1

 $b. \ \ Assess\ the\ Contractor's\ schedule\ performance\ in\ the\ following\ areas.$

Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory	N/A
	Exceptional	Exceptional Very Good	Exceptional Very Good Satisfactory Satisfactory	Exceptional Very Good Satisfactory Marginal	Exceptional Very Good Satisfactory Marginal Unsatisfactory Satisfactory Marginal Unsatisfactory Satisfactory Satisf

					1	
, • 1		wever, at a min	nimum, rational	e must be pro	vided for ratings of	r
ceptional or un	satisfactory.					
Did wayn anga	nization contribu	to in any yyay t	a amy aftha taal	والمادسم اددنسما	ma identified in the	a l a avva
assessment? P		ie in any way i	o any of the tech	illicai proble	ms identified in the	above
What is your O	VERALL assess Exceptional	Wery Good		gement perfo	ormance? Unsatisfactory	N/A
3.5	Exceptional	Very Good	Satisfactory	Marginar	Chisatisfactory	11//1
Management						
Management ease provide ra	ationale for assig	ned rating.				
	tionale for assig	ned rating.				
	tionale for assig	ned rating.				
	ttionale for assig	ned rating.				
	tionale for assig	ned rating.				

Management	Exceptional	Very	Satisfactory	Marginal	Unsatisfactory	N/A
		Good				

MANAGEMENT			
RESPONSIVENESS—			
Timeliness, completeness,			
and quality of problem			
identification, proposal			
submittal, history of			
cooperative behavior,			
effective business relations,			
teamwork AND Customer			
satisfaction.			
CONTRACT MANAGEMENT			
Understanding and timely			
successful performance and			
management of contracts			
and meeting contracting			
goals.			
PROGRAM			
MANAGEMENT—			
Effectiveness of integration			
and coordination of all			
activities required to execute			
the contract, use of			
resources, assignment of			
responsibility, internal			
coordination and			
communication, and risk			
management practices.	 	 	
MANAGEMENT OF			
PERSONNEL—Ability to			
select, retain, support, and			
replace personnel with the			
experience and expertise			
necessary to accomplish the			
DCPS requirements within			
schedule and budget.			

All comments are appreciated; how exceptional or unsatisfactory.	vever, at a minimun	n, rationale must b	e provided for rating	s of
recpitotial of unsullsjaciory.				

assessment? P	Please explain.	in any way to	any or the	e teeninear p	rootems ide	entified in the abov	
What is your O				<u> </u>	·	nage, and control c	osts
	E-room4: om ol	Vor Cood	0-40-6-			TI4°C4	- T /
	Exceptional	Very Good	Satisfa	ctory M	arginal	Unsatisfactory	N/.
Cost Control							N/
	tionale for assig						N/.
							N/
ease provide ra		ned rating—El	aborate o	on Strengths			N/
ease provide ra	entionale for assig	ned rating—El	aborate o	on Strengths	and Weakne	esses.	
Assess the Co	ement	ned rating—El	the follow	on Strengths ving areas.	and Weakne	esses.	

Management	Exceptional	Very	Satisfactory	Marginal	Unsatisfactory	N/A
		Good				
COST REPORTING—						
Accuracy and timeliness of						
the Contractor's cost						
reporting data.						
NOTIFICATIONS—						
Timeliness of the						
Contractor's notifications of						
costs.						
RESOLUTION OF COST						
PROBLEMS—Commitment						
to resolve cost issues.						
ADHERENCE TO COST						
TARGETS—Ability to						
establish and meet the						
realistic cost targets.						

understanding of the contract costs/price, invoicing suitable for large value and complex contracts. I comments are appreciated; however, at a minimum, rationale must be provided for ratings of ceptional or unsatisfactory. I. Overall Rating of Contractor's understanding, capability, and performance (technical, hedule, knowledge (supply chain management, market and industry, transportation management, trehouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory 1. General Comments:	Knowledge and						
suitable for large value and complex contracts. Comments are appreciated; however, at a minimum, rationale must be provided for ratings of ceptional or unsatisfactory. Overall Rating of Contractor's understanding, capability, and performance (technical, nedule, knowledge (supply chain management, market and industry, transportation management, rechouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory		ntract					
Comments are appreciated; however, at a minimum, rationale must be provided for ratings of ceptional or unsatisfactory. Overall Rating of Contractor's understanding, capability, and performance (technical, hedule, knowledge (supply chain management, market and industry, transportation management, irchouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory I. General Comments:		and					
comments are appreciated; however, at a minimum, rationale must be provided for ratings of ceptional or unsatisfactory. Overall Rating of Contractor's understanding, capability, and performance (technical, hedule, knowledge (supply chain management, market and industry, transportation management, trehouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory I. General Comments:		and					
C. Overall Rating of Contractor's understanding, capability, and performance (technical, hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory I. General Comments:		<u> </u>					I
. Overall Rating of Contractor's understanding, capability, and performance (technical, hedule, knowledge (supply chain management, market and industry, transportation management, irchouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory I. General Comments:	comments are apprecia	ated; however, at a	minimum, rat	ionale must i	be provided	for ratings of	
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
hedule, knowledge (supply chain management, market and industry, transportation management, archouse), facilities and equipment, management, and cost) on contract being assessed. Exceptional Very Good Satisfactory Marginal Unsatisfactory							
	edule, knowledge (sup	oply chain manage	ement, marke	t and indus	ry, transpo	rtation manager	nent,
	edule, knowledge (suprehouse), facilities and	oply chain manage l equipment, man	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage l equipment, man	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
sessor's Signature Date	edule, knowledge (suprehouse), facilities and	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on co	try, transpo ntract being	rtation manager gassessed.	
	edule, knowledge (suprehouse), facilities and Exceptional Exceptional G. General Comments	oply chain manage d equipment, mana Very Good	ement, marke agement, and	t and indust cost) on col	try, transpo ntract being	rtation manager gassessed.	

NOTE ON RETURN INFORMATION:

Please return this completed Questionnaire via email to the Contract Specialist, <u>zahra.hashmi@k12.dc.gov</u>. Thank you for your time and assistance.