

**DETERMINATION AND FINDINGS
FOR A SOURCE PROCUREMENT**

AGENCY: District of Columbia Public Schools Office of Social Emotional Academic Development - School Performance
CONTRACTOR: Cordell Hull Foundation
SUBJECT: International Education to Extend J1- J2 Visa for the Visiting Spanish Teacher Program through 09/30/2020
REQUISITION NO.: RK151232

FINDINGS

1. AUTHORIZATION:

D.C. Code 2-354.04.5 and 27 DCMR, Section 1304 and 1702.

2. MINIMUM NEED:

The District of Columbia Public Schools (DCPS), Language Acquisition Division (LAD) and Office of Social Emotional, Academic Development – School Performance has an immediate need to extend the service of Cordell Hull Foundation for International Education services to supply renewals and extensions of J1 – J2 Visas for the Visiting Spanish Teacher Program carried out in collaboration with the Embassy of Spain.

3. ESTIMATED COST:

The cost is \$14,618.00 for the proposed period date of award through 9/30/20.

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

For the last nine years Cordell Hull Foundation New York (CHFNY) has provided services to District of Columbia Public Schools (DCPS), LAD as the sponsor of J1 – J2 visas for the Visiting Spanish Teacher program carried out in collaboration with the Embassy of Spain. CHFNY is highly knowledgeable about visa laws and requirements and accommodating of the needs and schedules of DCPS staff. CHFNY is the only vendor that can fully provide the renewal and extensions services required by DCPS agreement with the Embassy and as stipulated for continuing sponsorship and monitoring of current J1 visa holders. According to regulation by the United States State Department, once an organization sponsors a visa, that organization must be the sponsor of the visa for its lifetime. DCPS requires a PO through September 30, 2020 to continue to sponsor teachers in J1 and J2 exchange teacher visa program for 4th and 5th years.

CERTIFICATION BY THE DCPS PROGRAM OFFICE

I hereby certify that the above findings are correct and the anticipated cost to DCPS is fair and reasonable.

Date

Executive Director, LAD OTL

CERTIFICATION AND DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2-354 and 27 DCMR 1304 and 1702.

Date

Contracting Officer