

DETERMINATION AND FINDINGS FOR EMERGENCY PROCUREMENT

Agency: District of Columbia Public Schools, Office of Academic Services
Requisition No.: **RQ171719**
Contractor: US Office Solutions
Caption: Textbooks

FINDINGS

1. Authorization:

DC Code § 2-354.05, Section 405 and 27 DCMR, Section 1711.2 (a) – (h).

2. Minimum Need:

The District of Columbia Public Schools (DCPS), Office of Academic Services has an immediate need for emergency Textbooks procurement to meet its continuing requirement of providing Textbooks to DCPS students from Date of award thru September 30,2021.

3. Estimated Reasonable Cost:

\$19,514.26.

4. Facts which Justify an Emergency Procurement:

The immediate emergency requirement for textbooks for DCPS Schools was necessitated by the short notice provided by the Office of Academic Services of its immediate need to provide textbooks for all schools.

The funding for the services has been certified by the Budget Director pursuant to RK171719, issued on Tuesday, December 15, 2020.

The period for this emergency procurement is from the schools’ opening, Date of Award through September 30, 2021.

The notice of this emergency procurement shall be made available on the DCPS Website, including a copy of this Determination and Findings; a description of the service procured; and a copy of the Requisition No. 171719.

5. Certification by Contract Specialist:

I hereby certify that the required are correct and the anticipated cost to the DCPS is fair and reasonable.

12/17/2020
Date

Grace Brewer
Contract Specialist

Determination

I hereby determine based on the certified findings that it is in the best interest of the DCPS to award this contract to fulfill the above emergency procurement need in accordance with DC Code § 2-354.05, Section 405 and 27 DCMR, Section 1710.

Date

Contracting Officer