

**DETERMINATION AND FINDING
FOR A SOURCE PROCUREMENT**

AGENCY: District of Columbia Public Schools, H.D. Cooke ES- Special Education
CAPTION: HD Cooke ES Scholarship for after-school program
PROPOSED CONTRACTOR: KinderCare Education
CONTRACT NO. RQ980312

FINDINGS

1. AUTHORIZATION:

D.C. Code 2-354.04 and 27 DCMR, Section 1304 and 1702.

2. MINIMUM NEED:

The District of Columbia Public Schools (DCPS), HD Cooke Elementary School has an immediate need to procure scholarships/financial assistance for student participation in an approved after school program.

3. ESTIMATED COST:

The estimated cost of the scholarship is \$20,000 for the proposed period dated February-July 2018.

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

Educational enrichment is important during school hours as well as during after school hours. Parents can have peace of mind knowing that their children are in a nurturing environment which is licensed by OSSE. Scholarships (tuition support) will go to families transitioning to OSSE Child Care Subsidy Voucher System or those who do not qualify for the Voucher, to ensure students ability to attend the afterschool program. Until vouchers are in place, KinderCare Education and DCPS will provide half the cost for each student to attend the after-school program. Parents will be responsible for the remaining portion of tuition.

KinderCare provides students will the daily opportunity to explore activities in a variety of activity areas; creative arts, drama, science, math and fitness. Students will also be able to take part in weekly clubs, aligned with individual & school interests. KinderCare's newly designed curriculum develops area that have direct impact of the future success of children's social-emotional skills, executive function, and inquiry-based learning. Homework help and healthy snacks will also be given. The activities and curriculum support ensure that our learning activities are age and developmentally appropriate. Our curriculum will support the goals of children 3-12 years of age and partner well with the DC Common Core-Early Learning Standards. KinderCare Education has been locally providing child care services in DC, MD and VA area for 7 years. They also have over 30 plus years of experience all throughout the country.

VENDOR QUALIFICATIONS:

The vendor is required to have the following qualifications:

1. The program must be staffed to cover the Pre-K and school-aged programs; a 1:8 ratio for 3-4 year olds, 1:10 ratio for 5 year olds, and 1:15 for 6-12 years old.
2. The program must be licensed through OSSE (Office of the State Superintendent of Education) to provide services for up to 220 children.
3. Operating Hours are from Monday to Friday 3:15–6:00pm.

CERTIFICATION BY THE OFFICE OF OUT-OF-SCHOOL TIME PROGRAMS:

I hereby certify that the above findings are correct and the anticipated cost to DCPS is fair and reasonable.

Date

Program Staff

CERTIFICATION AND DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2-354.04 and 27 DCMR 1304 and 1702.

Date

Interim, Chief Procurement Officer