

**DETERMINATION AND FINDINGS
FOR SOLE SOURCE PROCUREMENT**

AGENCY: Office of The Chief Business Operation Officer
CAPTION: Cross Age Tutoring Program
PROPOSED CONTRACTOR: Reach Inc.
CONTRACT NO. N/A

FINDINGS

1. **Authorization:**

D.C. Code 2-354 and 27 DCMR, Section 1304 and 1702

2. **Minimum Need:**

The District of Columbia Public Schools (DCPS), Office of Chief Business Operation Officer has a need for Reach Inc to provide cross-age tutoring program to high school students so that the high school students can provide literacy instruction to 2nd and 3rd grade students.

The majority of DCPS high school students do not read at grade level and they do not have the literacy skills necessary for high school completion. This challenge has roots far earlier, as the elementary school students often fall behind early in their educational journeys. Through a unique tutoring model, teens can solidify foundational literacy skills and become elementary school reading tutors. They will be able to demonstrate an ability to complete high school and achieve academic or social success. Additionally, teens participating in this program, graduate high school at a rate significantly higher than their peers.

3. **Estimated Fair and Reasonable Cost:**

DCPS Contribute \$70,000.00 to this program and Reach Inc. donates additional \$119,600.00 to serve more students.

4. **Facts That Justify a Sole Source Procurement:**

Reach Inc. has incorporated a unique program in DC area schools. In this program, high school students are enlisted as elementary school reading tutors. Reach Inc. targets teens who have not yet experienced academic or social success and train them to become elementary school reading tutors. Their program is unique to High School students to address the crisis in adolescent literacy using a unique three-pronged model based on leading research, which advocates the hiring and training of older students to tutor younger students. Students that serve as tutors are then compensated for their contributions.

Reach Inc. also donated to DC Public School afterschool tutoring services valued at \$119,600.00. Additionally, a fee of \$10,000.00 for high schools and \$5,000.00 for elementary schools will be pulled from the school budgets to support more students throughout the District.

5. **Certification by DCPS Program:**

I hereby certify that the above findings are correct and anticipated cost to DCPS is fair and reasonable.

Date

Office of College and Career

CERTIFICATION AND DETERMINATION

Based on the above certified findings in accordance cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; DC Code 2- 354 and 27 DCMR 1304 and 1702.

Date

Candace Butler, Contracting Officer