

Date: August 30, 2018

RFP No: GAGA-2018-R-0076

Caption: Moving, Warehouse, and Logistical Operations

Attachment J.11

QUALIFICATION MATRIX

Section	C.6.1.2 -- Supervisor	Response		Additional Comments
a	Minimum 2 years supervisory experience in a warehousing environment			
b	Minimum 2 years supervisory experience in transportation, shipping, and receiving			
c	Intermediate proficiency in Windows XP and basic proficiency in Microsoft Office applications (Word, Excel, Power Point)			
d	Excellent interpersonal communication skills with a minimum of 2 years customer service experience.			
e	Strong understanding of OSHA regulations safety.			

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QUALIFICATION MATRIX

Section	C.6.2.2 -- Drivers	Response		Additional Comments
a	Minimum of 2 years' experience as a driver in a shipping/receiving environment			
b	CDL Qualified – Preferred but not necessary			
c	Strong understand of DOT safety best practices			
d	Strong attention to detail and experience processing shipping paperwork and bills of lading			
e	Department of Transportation – Certified and physical up-to-date.			

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QUALIFICATION MATRIX				
Section	C.6.3.2 -- Truck Labor	Response		Additional Comments
a	Minimum of 1-year experience as a laborer in a shipping/receiving/transportation environment			
b	Ability to lift a minimum of 50 lbs.			
c	Strong understanding of safety best practices and safe lifting procedures Fork Lift qualified required			
d	Pallet Jack qualified required			
e	Ability to lift a minimum of 50 lbs.			
f	Ability to read and write.			
g	Ability to utilize dollies, hand trucks and various moving equipment.			
h	Strong understanding of safety best practices and safe lifting procedures			
i	Strong organizational skills.			

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QUALIFICATION MATRIX				
Section	C.6.4.2 -- Warehouseman	Response		Additional Comments
a	Minimum 1-year experience as a laborer in a warehousing environment.			
b	Fork Lift qualified required.			
c	Pallet Jack qualified required			
d	Ability to lift a minimum of 50 lbs.			
e	Ability to read and write.			
f	Ability to utilize dollies, hand trucks and various moving equipment.			
h	Strong understanding of safety best practices and safe lifting procedures			
i	Strong organizational skills.			

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QUALIFICATION MATRIX

Section	C.6.5.1 -- Required Equipment	Response		Additional Comments
a	Two 24ft trucks with 1 driver and 2 laborers for each truck.			
b	Two 24ft trucks available on standby in the event there is a spike in the work load or a school emergency (i.e. emergency school move, fire, etc).			
c	A pool of laborers, trucks and drivers in the event there is a spike in the work load, school emergency i.e. emergency school move, fire, School Opening, or if there is a manpower shortage etc.			