



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
CONSTRUCTION CODES COORDINATING BOARD**

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**SPECIAL MEETING  
Wednesday, November 19, 2014  
1100 4<sup>th</sup> Street SW– Conference Room E4302  
10:00am – 12:00pm**

**REVISED AGENDA**

**1. Preliminary Matters**

- i. Call to Order
- ii. Roll Call
- iii. Adoption of Meeting Agenda
- iv. Review and Adoption of Minutes of October 29, 2014 Special Meeting

**2. Status Updates and Administrative Matters**

- i. Pending Rulemaking and Legislative Proceedings
- ii. Next Code Development Cycle
- iii. Access Problems with ICC Integrated Codes
- iv. Future CCCB Meeting Schedule
- v. Other Matters

**3. Status of New Code Change Proposals (see attached)**

**4. Comments by Members of the Public**

**5. Adjournment**



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**MINUTES OF SPECIAL MEETING  
Wednesday, November 19, 2014  
1100 4<sup>th</sup> Street, S.W. – 4<sup>th</sup> Floor- Conference Room E4302  
10:00 am – 12:00 pm**

<b>Members Present</b>	<b>Board Members Not Present</b>	<b>Board Staff Present</b>	<b>Other Persons Present</b>
Paul Waters (Chair)	Armando Lourenco	Jill Stern (DCRA)	David Epley (DCRA)
Alex Berley (Vice Chair)	Ethan Landis	LaShawn Dickey (DCRA)	Matt Orlins (DCRA)
Jatinder Khokhar			
Marc Fetterman			
Robert Hershey			
Herbert Taylor			
Bill Updike			
Rabbiah Sabbakhan			

**1. Preliminary Matters**

***Call to Order***

The meeting was called to order by Paul Waters, Chair, at 10:12 a.m. with a roll call of members and other persons present.

***Adoption of Meeting Agenda***

The meeting agenda was unanimously approved by the Board upon motion made by Bill Updike and duly seconded by Jatinder Khokhar.

***Review & Approval of Meeting Minutes***

The meeting minutes for the Wednesday, October 29, 2014 Special Meeting were unanimously approved by the Board, upon motion made by Jatinder Khokhar and duly seconded by Bill Updike.

**2. Status Updates and Administrative Matters**

- (i) Pending Rulemaking and Legislative Proceedings.

Matt Orlins provided the Board with a brief status update on pending rulemaking and legislative matters: (1) assuming that the 12 DCMR amendments are deemed approved by Council on December 22, 2014 (upon expiration of the 45-day Council review period), a Notice of Final Rulemaking will be published in the December 26, 2014 DC Register; (2) the “Harmonization Act” will need to be reintroduced in 2015 under the new administration since it will likely not be considered this calendar year; (3) the 14 DCMR Second Notice of Proposed Rulemaking is still on track for publication this calendar year.

Jill Stern informed the Board of a pending rulemaking proceeding on Inclusionary Zoning (IZ) which outlines DCRA’s role in permit applications involving IZ. Since the 30-day comment period is still open, she asked Board members for any feed-back on the proposed rules. Marc Fetterman noted some discrepancies between the Construction Codes and the proposed IZ rules, including the definition of “bedroom.” He volunteered to review the IZ Notice more closely, and get back to DCRA with any comments that might be warranted.



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(ii) Next Code Development Cycle.

Jill Stern provided the Board with a draft timeline for the next code development cycle. She noted that all 2015 ICC Codes have been adopted, with the exception of the IgCC which is scheduled for adoption in March 2015. Bill Updike suggested that March 2015 might be the appropriate time to kick-off the 2015 code development cycle.

(iii) CCCB Meeting Schedule.

The Board agreed to schedule Special Meetings on December 17, 2014 and January 21, 2015 from 10:00 a.m. to 12:00 noon.

(iv) Access Problems with ICC Integrated Codes.

Following up on questions raised at the prior Board meeting, Jill Stern circulated an email from Suzanne Nunes of the ICC regarding online access to the integrated ICC/DC Codes. It was agreed that the Board would follow the recommendation in the email and conference Suzanne in at the next Board meeting to address any issues of continuing concern.

(v) Other Matters

a. ODAI publication of 2013 12 DCMR. Jill Stern indicated that she had followed up with ODAI about the status of the "hard copy" publication of 2013 12 DCMR, and understood that ODAI has published a hard copy but it is not yet available to the public.

b. Signage Task Force.

Hearing nothing to the contrary, Robbie Sabbakhan indicated his understanding that DDOT is still hoping to publish a Second Notice of Proposed Rulemaking this calendar year.

c. Administrative Bulletins.

Jatinder Khokhar advised the Board that the two Third Party Manuals and the Special Inspection Manual were being finalized and a notice of adoption would be published shortly in the DC Register. Robbie Sabbakhan noted that the next Administrative Bulletin would be on "pop ups" and that release of underpinning guidelines is also planned.

**3. Status of New Code Change Proposals**

(i) Expanded Child Development Homes (RC-CCCB-App. M-1-2014)

Herb Taylor advised the Board that the Fire TAG is in the process of discussing and revising Appendix M, and that he expected to circulate a revised code change proposal at the next CCCB meeting. Following the last CCCB meeting, Jill Stern indicated that she had contacted the Office of Planning about the status of the related zoning amendment to make expanded child development homes a home occupation use, and had been advised that OP is working on the report and intends to present it to the Zoning Commission at its December 8, 2014 Public Meeting; OP is still awaiting comments from OSSE.



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(ii) Posting of Construction Permits (BC-CCCB-1-1-2014)

Marc Fetterman advised that the IP TAG has not met on this proposal, since he understood DCRA would be expanding the information available on its Property Information Verification System (PIVS) about construction permits. Robbie Sabbakhan indicated that the PIVS revisions are underway, and would allow the public to retrieve more information online about the work covered by a particular permit. Jill Stern also pointed out that there is a public reference room at DCRA where issued permits, including construction documents, can be reviewed and copied by the public if greater information is desired and this resource should be referenced on appropriate DCRA webpages.

(iii) Mechanical Ventilation Requirements for Renovated Buildings (MC-CCCB-4-1-2014)

Marc Fetterman indicated that he had some ideas for addressing the concerns raised by David Epley's code change proposal to modify the Mechanical Code (Section 401.2) to ensure that renovated dwelling units are required to provide mechanical ventilation. Marc Fetterman agreed to continue discussions about the proposed code change with Dave Epley and Armando Lourenco, and submit a revised proposal at the next Board meeting.

(iv) Floodplain Management Regulations (BC-CCCB-1-2-2014)

Jill Stern advised the Board that a new code change proposal was being circulated in order to coordinate the Construction Codes with the Flood Hazard Rules codified in Title 20 of the DCMR. She noted that, in conjunction with an upcoming visit by FEMA, and efforts to define the respective responsibilities of DDOE and DCRA for floodplain management, it is desirable to make sure that DCRA responsibilities, and permit application procedures, under Title 20 are integrated into and referenced in Chapter 1 of the Building Code. The Chair referred the code change proposal to the IP TAG for further consideration.

**4. Comments by Members of the Public**

No members of the public were in attendance.

**5. Adjournment**

The meeting was adjourned at 11:00 a.m. upon motion made by Robert Hershey and duly seconded by Jatinder Khokhar.